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*01/09/16*



**DEED OF CHARITABLE TRUST**

THIS TRUST IS DECLARED ON this <sup>September</sup> ~~15th~~ day of ~~August~~ Two thousand and Sixteen, by Mr Biswadip Barooah, son of late Sushila Kanta Barooah, by faith Hindu, by occupation retired from service (PSU), resident of Ashirwad, S, Debadaru Path, P O Assam Sachivalaya, Guwahati - 78106, in the District of Kamrup (Metropolitan), Assam, henceforth called the "SETTLOR" (which term and expression shall unless excluded by or repugnant to the subject or context be deemed to include successors in Office) of the ONE PART.

The Trustees shall be:

1. Mr Biswadip Barooah, son of late Sushila Kanta Barooah, by faith Hindu, by occupation retired from service (PSU), resident of Ashirwad, S, Debadaru Path, P O Assam Sachivalaya, Guwahati - 781006, in the District of Kamrup (Metropolitan), Assam.

*Biswadip Barooah*  
*Biswanath Barooah*  
*Upendra Nath Das*

*Biswadip Barooah*  
*Pravin Chandra Barooah*  
*Ran Mohan Hazarika*

*1*  
*11/09/16*



असम ASSAM

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*son of late G.C. Bhuyan*

2. Mr. Rajkamal Bhuyan, by faith Hindu, by occupation Chartered Accountant, and residing at House No 24, Jyoti path, Lakhiminagar, Hatigaon, Guwahati - 781038.
3. Mrs Upasha Boruah Phukan, daughter of Atul Chandra Boruah, by faith Hindu, by occupation consultant, and residing at Nabagraha Hill side, Chenikuthi, Guwahati- 781003.
4. Mr. Tarun Chandra Sarma, son of late Jibeswar Sarma, by faith Hindu, by occupation retired from Service, Govt of India, and residing at House no 1, South Bye lane no 1, Bongaon Path, Beltola, Guwahati, 781028.
5. Mr Bhupendra Nath Das, son of late Rabindra Nath Das, by faith Hindu, by occupation retired from Service, Govt of <sup>Assam</sup> ~~India~~, and residing at 34 VIP Road, Chachal, Six Mile, P O Khanapara, Guwahati, 781022.
6. Mr Ram Mohan Hazarika, son of late Lalit Chandra Hazarika, by faith Hindu, by occupation retired from Service ( PSU), and residing at Flat no A-2, Block-A, 2<sup>nd</sup> floor, Silver Height, Beltola- Basistha Road, Survey, Guwahati, 781028.

*Rajkamal Bhuyan*  
*Upendra Das*  
*Bhupendra Nath Das*  
*Ram Mohan Hazarika*  
*Tarun Chandra Sarma*



असम ASSAM

C 492634

All 6 (Six) of them hereinafter jointly called "THE TRUSTEES" (which expression shall unless excluded by or repugnant to the subject or context be deemed to include the present trustees and their successors in office for the time being).

WHEREAS

1. The Settlor is desirous of creating an endowment for undertaking various development work for the under privileged section of the society.
2. The Trustees have at the request of the Settlor agreed to act as Trustees of these presents upon the terms and provisions hereinafter contained.

*Ramesh Baruah*  
*Rajkamal Baruah*  
*Keshab Baruah*  
*Bhupendra Nath Das*

NOW THIS INDENTURE WITNESSETH AS follows:-

1. The Trust Fund:

In order to effectuate the said object of creating and establishing a Charitable Trust, the Settlor have delivered and made over to the Trustees a sum of Rs. 10,000/- (Rupees Ten thousand) only, with intent to part with all its right, title and interest claim therein irrevocably and vest the same in the Trustees, to have and hold the same investment and all other properties that may for the time being represent the trust estate together with all additions and accretions thereto and all accumulated income thereof and all other property or properties that may be acquired out of the same or otherwise, may thereafter the subject to the trust (hereinafter

*Ramesh Baruah*  
*Tarun Chandra Baruah*  
*Lam mohan Baruah*

referred to as "The Trust Fund") for the Charitable objects and purposes and uses hereinafter expressed with the powers and on the terms and conditions declared and confirmed hereby. The Settlor / Trustees shall be at liberty to make further additions to such corpus or the Trust Funds from time to time by way of irrevocable transfer of any property, both movable and immovable to the Trust.

**2. The name of the Trust:**

The name of the Trust shall be **ASSAM DEVELOPMENT INITIATIVE (ADI)**

**3. The Registered Office:**

The Registered Office of the Trust shall be at Guwahati, Assam. Presently, it is Flat A-9 ,  
Dona Presidency , Six Mile, VIP Road , Khanapara, Guwahati, 781022, Assam, India

**4. Aims & Objects of the Trust.**

The objects for which the Trust is established are:

- (a) To work in the field of education, literacy, art & culture, economic development, skill development, increase awareness of various ailments of the society at large, and work towards their mitigation and to take up various social objectives for the betterment of society at large.
- (b) To raise funds through events and to distribute such funds to the under privileged and needy people.
- (c) To interact with the State Government departments and any other such agencies in respect of schemes which help the under privileged sections of the society.
- (d) To raise funds to achieve the objectives of the trust, through donations, gifts, subscription, benefit from any agencies and / or individuals, whether from India or from abroad and to administer the said funds as per the Rules & Regulations of the Trust.
- (e) To affiliate with other societies, clubs, organisations, associations, both national and international, with objectives similar to that of the Association.
- (f) To purchase or otherwise acquire or take on lease or hire temporarily or permanently, any movable or immovable property necessary or convenient for the furtherance of the objects of the Association.
- (g) To make rules and by-laws for the conduct of the affairs of the Association and to add or amend, vary or rescind them from time to time.
- (h) To do or get done, all such other lawful things as are conducive or incidental to the attainment of the said objects of the Association.

১. বিশ্বিত্তি বারুৱা  
২. ৰাজস্বত অলম্প  
৩. আপলিট  
৪. ৰূপেচনা নাটক

১. বিশ্বিত্তি বারুৱা  
২. তামৰ চান্দীৰ স্তম্ভ  
৩. নাম এখন মে জীয়া

1. The names, address and designation of the present members of the Governing Body of the Trust are:

| Name in Full  | Address, Occupation   | Designation      |
|---|---|------------------|
| 1. Sri Biswadip Barooah,<br>son of late Sushila Kanta<br>Barooah    | Ashirwad, 5, Debadaru Path P O<br>Assam Sachivalaya , Guwahati,<br>781006<br><br>Retired from Service ( PSU)                | Founder/ Settlor |
| 2. Dr Tarun Chandra Sarma ,<br>son of late Jibeswar Sarma           | House no 1, South Bye lane no 1 ,<br>Bongaon Path , Beltola, Guwahati,<br>781028<br><br>Retired from Service, Govt of India | Trustee          |
| 3. Sri Rajkamal Bhuyan, son<br>of late Girish Chandra<br>Bhuyan     | House no 24, Jyoti Path,<br>Lakhiminagar, Hatigaon, Guwahati,<br>781038<br><br>Practicing Chartered Accountant              | Trustee          |
| 4. Sri Bhupendra Nath Das ,<br>son of Late Rabindra Nath<br>Das     | House no 34, VIP Road, Six Mile, P O<br>Khanapara, Guwahati, 781022   | Trustee          |
| 5. Sri Ram Mohan Hazarika,<br>son of late Lalit Chandra<br>Hazarika | Flat no A-2, Block-A, 2 <sup>nd</sup> floor, Silver<br>Height, Beltola- Basistha Road,<br>Survey, Guwahati, 781028          | Trustee          |
| 6. Mrs Upasha Boruah<br>Phukan, daughter of Atul<br>Chandra Boruah  | Nabagraha Hill side, Chenikuthi,<br>Guwahati- 781003  | Trustee          |

2. The Settlor agrees with the Trustees that the Trustees shall have the option of inducting more members to the trust, as Trustees, in the future, not exceeding eleven (11) Trustees in total.

3. The Trustees shall also form a larger body of Association by the name of "Assam Development Initiative ( ADI )" , whereby the objects of the Trust, as enunciated herein above shall be executed by the Association.
3. The Trust " Assam Development Initiative " shall execute all its works for attainment of its objects only through the Association formed in this regard and there will not be any parallel or distinct and separate activity of the Trust.
4. The Trustees shall be the First Executive members of the Association by virtue of their trusteeship, and he/ she shall hold office in the Executive Committee of the Association till such time , as he/she continues to be a Trustees of the Trust , Assam Development Initiative ( ADI).
5. The Trustees shall cease to hold office of Executive committee of the Association, in the following eventualities :
  - a) On the death of the Trustee
  - b) On he/ she becoming of unsound mind.
  - c) On he/ she becoming insolvent or being convicted of a criminal offence or moral turpitude
  - d) On he/ she tendering resignation to the Governing Body and the same is being accepted by the Governing body of the Trust.

*Ranvish Bhowmik*

*Ranvish Bhowmik*

*Rajshree Sharma*  
*Ujjwal*

*Bluependra Nath Das*

**RULES & REGULATIONS OF THE ASSOCIATION**

1. Name of the Association : ASSAM DEVELOPMENT INITIATIVE (ADI)
2. The Office of the Association is : Flat A-9 , Dona Presidency , Six Mile  
situated in the Provinces/State : VIP Road , Khanapara, Guwahati, 781022  
Assam, India
3. The objects for which the Association is established are:
  - a. To work in the field of education, literacy, art & culture, economic development, skill development, increase awareness of various ailments of the society at large, and work towards their mitigation and to take up various social objectives for the betterment of society at large.
  - b. To raise funds through events and to distribute such funds to the under privileged and needy people.
  - c. To interact with the State Government departments and any other such agencies in respect of schemes which help the under privileged sections of the society.

*Ranvish Bhowmik*

*Tarun Chandra Sharma*

*Ram Mohan Ha Joliga*

- d. To raise funds to achieve the objectives of the trust, through donations, gifts, subscription, benefit from any agencies and / or individuals, whether from India or from foreign countries and to administer the said funds as per the Rules & Regulations of the Association.
- e. To affiliate with other societies, clubs, organisations, associations, both national and international, with objectives similar to that of the Association.
- f. To purchase or otherwise acquire or take on lease or hire temporarily or permanently, any movable or immovable property necessary or convenient for the furtherance of the objects of the Association.
- g. To make rules and by-laws for the conduct of the affairs of the Association and to add or amend, vary or rescind them from time to time.
- h. To do or get done, all such other lawful things as are conducive or incidental to the attainment of the said objects of the Association.

Membership Renewal  
 Rajkumar Ashwini  
 Nishu Kulkarni  
 Bhargavendra Nalk Desai

4. **MEMBERSHIP :**

a) **Criteria/Qualification to become Members:**

- (i) Persons seeking membership to the Association must be 18 years and above.
- (ii) He/ she must be proposed by an executive committee member and seconded by another executive committee member.
- (iii) Membership shall be by invitation only.

b) **Subscription, Donation etc :-**

- i) Membership fee shall be charged, as below :
  - a) Life Membership Fee : Rs 10,000/-
  - b) Annual Membership Fees : Rs, 1,500/-
  - c) Corporate Membership Fees : Rs 25,000/-

(Annual fee for all categories of members will be due on 1<sup>st</sup> April every year)

c) **Collection of Funds:** Funds shall be raised from time to time for events that may be held in pursuance of the objectives of the association.

d) **Control of Funds:** All funds collected as per (b) & (c) above will be controlled and managed by the signatories to the Memorandum and Bylaws of the association.

Membership Renewal  
 Tarun Chandra Jangam  
 Nam Mohan Wazalga

- e) Breaches of Rules of the Association and Termination of Membership
- i) Any member shall cease to be a member under any of the circumstances mentioned hereunder:
  - (aa) On the death of the member
  - (ab) On a member becoming of unsound mind.
  - (ac) On a member becoming insolvent or being convicted of a criminal offence or moral turpitude
  - (ad) On resignation of the member and the same being accepted by the Executive Committee.
  - (ae) On any Annual fee remaining unpaid for more than 6 months.

f) Privileges of the Members:-

Subject to the provision of these Rules & Regulations, the members of the Association shall have following rights and privileges:

- (i) At a meeting of the General Body of the Association, each member shall have One vote.
- (ii) In addition, each Member shall have the rights-
  - (aa) To receive a copy of the Annual Report and Audited Accounts of the Association.
  - (ab) To recommend for the consideration of the Executive Committee proposals or suggestions concerning the Association.
  - (ac) To participate in discussion at the meeting of the General Body.
  - (ad) To elect the Executive Committee of the Association.

5. Procedure of the Annual General Meeting:-

- a) General Body. The General Body will comprise of all the Members.
- b) At least 21 days notice to be given before a meeting is convened.
- c) The Annual General Meeting shall be held in September/October every year or as soon as possible thereafter, and shall elect the Executive Committee and Office Bearers.

Rajkumar Ashwari  
Kishor Kumar  
Bhupendra Nath Das

Rajkumar Ashwari  
Taran Chandra Sharma  
Ram Mohan Das



- d) Any resolution to add to or alter the Rules of the Association shall be laid before the Annual General Meeting, but shall not become operative unless a majority is in its favour.
- e) Voting shall be done by show of hands, proxies being valid, and the elected President voted to the chair in such meetings shall have a casting vote in addition to his own vote.
- f) A Special General Meeting may be convened on a written request to the Executive Committee, signed by not less than 2/3<sup>rd</sup> of the total members entitled to vote; such request must state definitely the business to be brought forward. The Executive Committee shall call this meeting within 21 (twenty one) days from the day on which it receives the request.
- g) The business to be transacted at the meeting of the Annual General Body shall be:-
- i. To consider the Report of the Executive Committee
  - ii. To consider the Auditor's Report and Annual Audited Accounts of the Association.
  - iii. To elect, or when specially called for, the Executive Committee of the Association from amongst the Life Members.
  - iv. To appoint the Auditors for the Association and
  - v. To transact any other matter that may be brought before the meeting provided the matter is addressed to the Secretary ten days prior to the Meeting.
6. Quorum of the Annual General Meeting: At least 2/3<sup>rd</sup> of the total members shall form the quorum of the General Meeting.
7. Election Procedure of the Executive Committee:
- (a) Only the Life Members of the Association shall be eligible for membership of the Executive Committee. The Executive Committee shall be elected at the Annual General Meeting of the Association. For the present, It shall consist of Six (6) members, which may include more members in the future, as per decisions of the Annual General Body meeting. Such elected executive members shall be in charge of the activities of the association and shall divide the responsibilities amongst themselves. The President, Secretary and the Treasurer of the Association will be nominated from the Executive Committee.

*Ramesh Bawani*

*Ramesh Bawani*

*Rajkumar Shrivastava*

*Ramesh Bawani*

*Blupendra Nath Das*

*Ramesh Bawani*

*Tarun Chandra Sharma*

*Ram Mohan Hegde*

- (b) If for any reason, the General Meeting is not held in any one year, the Executive Committee shall remain in office until a new Committee is appointed. In the event of a vacancy occurring amongst its members, the Committee may co-opt a member to fill the vacancy. The member shall remain in office until the election of a new Committee.

8. Short Description of the Executive Committee:

The Executive Committee is the body entrusted with the management of the Association. It will comprise of at present 6 (Six) members or more, as and when elected by the Annual General Body.

Powers and Duties of the Executive Committee:

- (a) All properties, movable and immovable or of any other kind shall stand vested in the Executive Committee.
- (b) The business and affairs of the Association shall be administered by the Executive Committee.
- (c) Without prejudice to the foregoing provisions, the Executive Committee shall have the following powers:-
- (i) To acquire by gift, purchase, exchange, lease or otherwise, lands, buildings, other immovable property together with all rights pertaining thereto.
  - (ii) To manage the properties of the Association.
  - (iii) To accept the management of any trust fund or endowment of any other body in which the Association is interested, including accepting any funds generated by the ADI Trust.
  - (iv) To raise funds for the Association by gifts, donations, grants or otherwise, as provided in the by-laws, whether from any source in the country or from foreign country and also to obtain loans on behalf of the Association, subject to the approval of General Body meeting to fulfill the Association's objectives.
  - (v) To receive money, securities, instruments and/or any other movable property for and on behalf of the Association.
  - (vi) To approve expenses for the completion of the work of the Association.
  - (vii) To enter into agreement for and on behalf of the Association.

Rinwadi Bawank

Rajkamal Bhangu  
Upaladdhi

Blupendo Nalk Das

Rinwadi Bawank  
Tareen Chandra Srinivas

Nam Mohan Hazarika

- (viii) To contact, negotiate and conclude contracts, agreements etc with outside agencies for taking on projects, assignments and other work for and on behalf of the Association.
  - (ix) To appoint Sub Committees for the disposal of any business of the Association.
  - (x) To co-opt a new Executive Committee Member in case of a casual vacancy.
  - (xi) Where a person may be deemed by the Executive Committee to have professional expertise or experience in any field of activity, to invite such a person to attend the Executive Committee Meeting or to be a member of a designated Sub- Committee.
  - (xii) To purchase or otherwise acquire or take on lease any movable or immovable property necessary or convenient for furthering the objectives of the Association.
  - (xiii) To sell, rent, mortgage, lease, exchange and otherwise transfer or dispose of or deal with all or any property, movable or immovable, of the Association, for furtherance of the objectives of the Association.
  - (xiv) To construct, maintain, alter, improve or develop any building or works necessary or convenient to the purpose of the Association.
  - (xv) To make rules and by-laws for the conduct of the affairs of the Association and to add or amend, vary or rescind them from time to time.
  - (xvi) To recommend to the General Body for approval, any amendment, modification or repeal of any of the rules and Regulations of the Association.
21. Term of the Executive Committee Members: The term of office of the members of the Executive Committee will be three years.
  22. Procedure of Re-election of the members of the Executive Body:- A Member who has served as an Executive Committee Member shall be eligible for re-election.
  23. Quorum of the Meeting of the Executive Body: - Four members attending in person shall form a quorum at an Executive Committee meeting.
  24. Expulsion of Undesirable Member: Any member who goes against the Rules and Regulation of the Organization may be expelled from the organization.
    - (a) Any member who in the opinion of the general Body of the Association is found guilty of breach of rules or involved in any criminal activities or involved in any activities against the aims and objectives of the Association will be put under suspension and show cause notice will be served on him/her. After being given

Binodini Baruah  
 Rajkamal Bhang -  
 Nityananda  
 Bhupendra Nath Das  
 Binodini Baruah  
 Tarun Chandra Sanyal  
 Sam Mohan Das

reasonable opportunity to clear himself/herself, if the reply to the show cause notice is not found satisfactory, his/her membership will be terminated and the Association shall expel him/her. Such member shall also liable to pay such compensation to the Association as the Governing Body in its sole discretion may decide.

- (b) Any member who commits a breach of any rules of the Association or who has refused or neglected to abide by such rules, or who has committed any act which, in the opinion of the Executive Committee, is calculated or likely to bring discredit to the Association may be removed from the membership of the Association by a resolution supported by a majority of the Members of the General Body at a special meeting convened for the purpose after at least 21 day's notice. No such resolution shall be passed unless the Member concerned is informed through a Registered AD letter at least 12 days before such a meeting of the date, time and place of the meeting of the Association, and is given an opportunity to explain his/her/ conduct to the General Body in writing or in person at such a meeting.

25. Funds of the Association.

- (a) The funds of the Association shall be managed by the Executive Committee
- (b) The bank accounts of the Association will be in the name of "Assam Development Initiative ( ADI ). The same shall be operated by the President, Secretary, and the Treasurer, any two of them jointly.
- (c) The Association Year and the Financial year shall be from 1<sup>st</sup> April to 31<sup>st</sup> March.

26. Auditor:-

A qualified Chartered Accountant, to be appointed each year at the Annual General Meeting, shall audit the accounts of the Association at least once a year before the Annual General Meeting for presentation at the AGM. The Association Year will be the same as the Financial Year viz. from 1<sup>st</sup> April to 31<sup>st</sup> March.

27. Dissolution: - The Association can be dissolved if a resolution to this effect is passed by two-thirds majority of the members on the rolls of the Association at a meeting convened for the purpose. If upon the dissolution of the Association, there shall remain after the satisfaction of its debts and liabilities according to the Rules and Regulations and Bye-laws of the Association, any property whatsoever, the same shall not be paid or distributed among the members of the Association, but shall be given over to some other non-profit Society or societies to be determined by votes of not less than two-thirds of the members present and voting at the time of discussion.

Dr. Indira Devi

Prakash Kumar  
Mukul Kumar

Nath Das  
Bhupendra

Dr. Indira Devi

Tarun Chandra Sarma  
Nam Mohan Das

We, the undersigned the Settlor and Trustees of the ASSAM DEVELOPMENT INITIATIVE do hereby certify that the above is a true copy of the Rules and Regulations of the Association.

Signature of the Settlor and Trustees :-

Mr Biswadip Barooah Biswadip Barooah

(Settlor)

Witness : .....

1. Mr Biswadip Barooah Biswadip Barooah

(Trustee)

2. Mr Rajkamal Bhuyan Rajkamal Bhuyan

(Trustee)

3. Mr Tarun Ch Sarma Tarun Chandra Sarma

(Trustee)

4. Mrs. Upasha Boruah Phukan Upasha Boruah Phukan

(Trustee)

5. Mr. Ram Mohan Hazarika Ram Mohan Hazarika

(Trustee)

6. Mr. Bhupendra Nath Das Bhupendra Nath Das

(Trustee)

Witness  
Name: \_\_\_\_\_

✓ Kakali